

## HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A State Govt. undertaking)



Registered office  
Number (CIN)  
GST, No.  
Telephone Number  
Website address  
Email

Vidyut Bhawan, HPSEBL, Shimla-04  
U40109HP2009SGC31255  
HPSEBL 02 AACCH4894EHZB  
0177-2803600, 2801675 (Office),  
[www.hpseb.com](http://www.hpseb.com)  
[cmd@hpseb.in](mailto:cmd@hpseb.in) & [trainingcell.hpseb@gmail.com](mailto:trainingcell.hpseb@gmail.com)

No. HPSEBL (SECTT)/Trg.-231(JOA-IT)/2018-  
To

91038-48

Dated:- 17-3-18

The Principal,  
Panchyati Raj Training Institute,  
Mashobra, Shimla-171007,  
(e-mail- [hpptim@yahoo.in](mailto:hpptim@yahoo.in) , [prti-mashobra-hp@gov.in](mailto:prti-mashobra-hp@gov.in))

**Subject:- Reservation of Guest House / Hostel and Lecture Hall with Projector etc. for conduct of Induction Training Programmes for freshly recruited Junior Office Assistants (IT) in HPSEBL.**

Sir,

In this context, it is intimated that the management of HPSEBL has decided to impart induction programmes for freshly recruited junior office assistants (IT). For this purpose, Hostel / Guest House alongwith boarding, lodging, Projector, screen and lecture hall etc., having sitting capacity of 50-52 participants/ trainees at Panchyati Raj Training Institute, Shimla-171007 is required w.e.f. 23-04-2018 onward. There would be two to three faculty members in addition to participants / trainees. Faculty members would be of HPSEBL.

It is therefore, requested to reserve your Hostel / Guest House alongwith boarding, lodging, Projector, screen and lecture hall etc. for following participants/ trainees and two to three faculty members w.e.f. 23-04-2018 onward or as per your suitability during May, June, July and August 2018 etc. during FY 2018-19. Few participants / faculty are expected to come a day before the start of the training and leave a day after completion of the training. Therefore rooms / boarding may be provided to such participants / faculty accordingly.  
Co-ordinator:- Chief Engineer (OP) South, Shimla-171004 / S.E. (OP) Circle Shimla-09 / Sr.Xen, City Elect. Divn. Shimla-01.

Sr. No.	Dates of training	No. of Participants	Venue	Remarks
1.	23-04-2018 to 26-04-2018	50 Participants	Panchyati Raj Training Institute, Mashobra, Shimla-171007.	---
2.	01-05-2018 to 04-05-2018	50 Participants	---do---	---
3.	07-05-2018 to 10-05-2018	50 Participants	---do---	---
4.	14-05-2018 to 17-05-2018	50 Participants	---do---	---
5.	21-05-2018 to 24-05-2018	50 Participants	---do---	---
6.	28-05-2018 to 31-05-2018	50 Participants	---do---	---
7.	04-06-2018 to 07-06-2018	50 Participants	---do---	---
8.	11-06-2018 to 14-06-2018	47 Participants	---do---	---


It is further, requested to submit your complete terms and conditions alongwith confirmation of above said reservations. Hoping for favorable and kind action please!

(KUMAD SINGH)  
Executive Director (Pers.),  
HPSEBL, Shimla-171004.

17/3/18

Copy for information and necessary action is forwarded to:-

1. The Sr. PS to the Managing Director, HPSEBL, for kind information of Managing Director please.
2. The Sr. PS to the Director (F&A) for kind information of Director (F&A) please.
3. The Sr. PS to the Director (OP) for kind information of Director (OP) please.
4. The Chief Engineer (OP), South, HPSEBL Shimla-04.
5. The Chief Accounts Officer, HPSEBL, Shimla-04 .
6. The Dy. Chief Engineer (Op) Circle, Kasmpati Shimla-9 / Dy. CE (IT Cell) to upload on the HPSEBL website.
7. The Sr. Executive Engineer City Elect. Divn, M.C. Parking, near Lift, HPSEBL Shimla-171001.
- 8.. The Under Secretary (Genl.) ,HPSEBL, Shimla-4.
9. Guard File.

  
(KUMAD SINGH)  
Executive Director (Pers.),  
HPSEBL, Shimla-171004.

17/3/18