



## HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

(A STATE GOVERNMENT UNDERTAKING)

Registered Office : Vidyut Bhawan, HPSEBL, Shimla-171004  
Corporate Identity Number (CIN) : U40109HP2009SGC031255  
GST No. : HPSEBL 02 AACCH4894EHZB  
Telephone Number : (H.O) 0177-2809346/Fax No.0177-2658984  
Email address : [cmd@hpseb.in](mailto:cmd@hpseb.in), [directorfa@hpseb.in](mailto:directorfa@hpseb.in)  
Website address : [www.hpseb.com](http://www.hpseb.com)

### \*HRD SECTION\*

OFFICE ORDER NO. 39 /HPSEBL(SECTT.)HRD/2018-

Dated:- 11/7/2018

In continuation to this office Order No. 25/HPSEBL (SECTT) /HRD /2017- dated 29-4-2017 and further endorsement No. HPSEBL (SECTT) /HRD/2-12/2016-17-7757-74 dated 29-04-2017 , on the recommendation of the Departmental Selection / Screening Committee constituted for making the appointments for the posts of Junior T/Mates and Junior Helpers (Class-IV posts) against the vacant posts of **Junior Helper(M&T)** on contract basis , approval is hereby conveyed for appointment of following 01 Nos. candidate from the waiting merit List as **Junior Helper(M&T) (Class-IV post ) purely on contract basis** in HPSEBL in the pay band -AI CPB of Rs.4900-10680+1300GP +75% grade pay with fixed Contractual Emoluments of Rs.7175/- per month strictly as per R&P rules and in accordance with model roster notified by the H.P. Govt. as well as adopted by the HPSEBL caused due to non - joining and resignation of the Board's service , **as per terms and condition already notified vide above referred order and as under** , against the sanctioned posts of Junior Helper(M&T) in M&T Division under Operation Wing , with their place of posting shown against each:-

Sr. N	Ref. No.	Name of candidate	Father/ Mother name S/Sh	Date of Birth	Address	District	Category	Design	Total Marks	Cadre controlling authority	Place of posting
1.	2.	3.	4.	5.	6.	7.	8.	9.	10	11	12
1.	SZ 4160	Avinash Kumar	Kuldeep Singh	06/10/ 1994	Village Saleher P.O. Sudhial Tehsil Nadaun Distt. Hamirpur (H.P) 177042	Hamirpur	OBC (UR)	Jr. Helper (M&T)	74.09	M&T Divn. Kangra	M&T Divn Kangra

Superintending Engineer (IT)  
HPSEB Ltd., Vidyut Bhawan,  
Shimla-171004

E. S. Suresh  
22/7/18

The appointment orders shall be issued by the respective cadre control authorities strictly as per the eligibility criteria prescribed in the R&P Regulations in vogue for each category (**Specimen Performa of Appointment Memo attached at Annexure- "A" and Contract agreement attached at annexure-"B"**) as per allocation made in the column No.5 of said list. The appointment orders shall be issued within 15 days from the issue of this approval and the name(s) of the candidates, who will not accept the offer of appointment, **may be intimated to this office immediately after expiry of one-month joining time.** The cadre controlling authority may also be taken up matter with **concerned Chief Medical Officer for medical fitness before accepting their joining report in view exemption from 3% reservation to disable persons against this vacancy was already sought from GoHP.** The appointing authorities are also directed to complete all the codal formalities to maintain the service records of each candidate, who joins the service in their respective office(s). The terms and conditions as notified vide this office notification No. HPSEBL (SECTT.)/R&E/ 106-10/2006-86012-213 dated 07-12-2007, dated 22-05-2012, dated 21-06-2013, 23-04-2014 and 01-07-2015 for contractual appointments shall be followed strictly. It will be the responsibility of each appointing authority to check/verify the related certificates i.e. **Caste / Academic / Technical qualification certificates and DOB etc.** as per R&P Regulations notified by the HPSEBL before accepting their joining and to ensure that other terms and conditions are fulfilled as per instructions. The cadre-controlling authority will maintain the category wise roster of the candidates at their own level.

It is further ordered that the selected candidates of each category, who accepts the offer of appointment, shall be posted directly in the concerned Power Houses Divisions facing acute shortage of such staff.



(Ram Kumar Gautam)  
Executive Director (Pers.)  
H.P. State Electricity Board Ltd,  
Vidyut Bhawan, Shimla-4.  
(0177-2809346) *at Trusts*

NO.HPSEBL(SECTT.)/HRD/2-12/2018-19- 34082-90

Dated:-11-7-18

**Copy forwarded for information and necessary action to:-**

- 1) The Chief Engineer(Operation) CZ, HPSEBL, Mandi .
- 2) The Chief Accounts Officer HPSEBL Shimla.
- 3) The Resident Audit Officer, HPSEBL Shimla.
- 4) The Superintending Engineer(M&T) Circle, HPSEBL, Bilaspur .
- 5) The Superintending Engineer(IT) HPSEBL, Shimla for uploading the same in the official website of HPSEBL.
- 6) The Sr. Executive Engineer, M&T Division, HPSEBL, Kangra .
- 7) The Under Secretary(FTE) and Section Officer(FTE) in the Board Secretariat.
- 8) Guard file in this office.



**(Ram Kumar Gautam)**  
**Executive Director (Pers.)**  
**H.P. State Electricity Board Ltd,**  
**Vidyut Bhawan, Shimla-4.**  
**(0177-2809346) of trust**

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 Website address : www.hpseb.com

### MEMORANDUM

In pursuance to the Executive Director (Pers.) Vidyut Bhawan, Shimla-4 letter NO. HPSEBL (SECTT.) / HRD /2-12/2018-

Dated:- Mr./Ms. (Ref. No. ) is hereby offered appointment as **Junior Helper(M&T)**

(Class-IV) post in the share of quota purely on contract basis in HPSEBL in the Pay Band-AI CPB-4900-10680+1300 grade pay +75% grade pay with fixed Contractual Emoluments of Rs.7175/- per month strictly as per R&P rules and in accordance with model roster notified by the H.P. Govt. and adopted by HPSEBL on the following terms & conditions.

1. He/ she will be paid consolidated monthly emoluments @ Rs.7175/- (indicate basic pay of initial; pay scale of the post) i.e. Rs.4900+1300 GP+75%GP. He /She shall not be entitled for any other allowance whatsoever to the employee of the State Govt. / Board from time to time.
2. The appointment shall be purely on contractual basis for a period of one year from the date of joining the post.
3. His / her age should be between 18 to 30 years as on 01-01-2016. Upper age limit is relaxable by five years for candidates belonging to Scheduled caste, Scheduled Tribe and Other Backward Classes and Children /Grand Children of Freedom Fighters of Himachal Pradesh. The Upper age relaxation is also available to Ex-servicemen candidates of H.P. as per provision of relevant rules / instructions of H.P. Govt.
4. His/ her appointment will be subject to the production of medical certificate of fitness from the **Chief Medical Officer** of the Govt. Hospital.
5. The appointment shall further be subject to terms & conditions of attached form of Contract/ agreement bond (**Annexure-"B"**) which are to be executed between the candidate and HPSEBL (Appointing Authority) on stamp paper valuing Rs. 5/- only duly attested.
6. He/ she should give a declaration that he/ she got one living wife / husband or is bachelor.
7. He/ She is required to produce antecedent verification certificate to the satisfaction of the department from the 1st class Magistrate or two Gazetted Officers known to him at least from the last three years.
8. He/ she is required to produce all original certificates viz qualification certificate / Technical qualification certificate/ Himachali Bonafide certificate / Scheduled castes certificate /Scheduled Tribe certificate (in case of scheduled Caste/Tribe candidate) etc. in support of his/ her qualification , age and if he/she belongs to any reserved class and Identity proof i.e. Adhar card etc. at the time of joining to the post.
9. He/ She will be required to take oath / affirm on the following form.

I do swear/ solemnly affirm that I will be faithful and bear true allegiance to the Constitution of India as by laws established and that I shall carry out the duties of my office with loyalty, honestly and with impartiality.

If he/ she accept the offer on the terms and conditions given above, he/ she should report for execution of agreement as well as far duty in the office of the Assistant Engineer (Section ) immediately but not later than

Sh. Ms. \_\_\_\_\_

No. \_\_\_\_\_ dated \_\_\_\_\_

Copy to all concerned.

Superintending Engineer,  
 Generation Circle, HPSEBL, \_\_\_\_\_  
 (Appointing Authority)

Superintending Engineer, ,  
 Generation Circle, HPSEBL, \_\_\_\_\_  
 (Appointing Authority)

**ANNEXURE-"B"**

FORM OF CONTRACT/ AGREEMENT TO BE EXECUTED BETWEEN THE .....AND THE H.P STATE ELECRCITY BOARD Limited.

This agreement is made on this \_\_\_\_\_ day of \_\_\_\_\_ in the year \_\_\_\_\_ between Smt./Shri \_\_\_\_\_ S/O/D/O Shri \_\_\_\_\_ resident of \_\_\_\_\_

**Contract appointee (here in after called the FIRST PARTY) and the H.P State Electricity Board Limited (herein after SECOND PARTY).**

WHEREAS, the SECOND PARTY has engaged the aforesaid FIRST PARTY and the FIRST PARTY has agree to serve as .....on contract basis on the following terms and conditions:-

1. THAT the FIRST PARTY shall remain in the service of the SECOND PARTY as.....for as period of I year commencing on day of .....and ending on the day of .....It is specifically mentioned and agreed upon the both the parties that the contract of the FIRST PARTY with SECOND PARTY shall ipso- facto stand terminated on the last working day i.e. on .....and information notice shall not be necessary.
2. Contract appointees shall be paid fixed emoluments of Rs.7175/- per month as Basis Pay + Grade Pay of the post or as prescribed by the Board from time to time.
3. Contract appointee so selected under their rules will not have any right to claim regularization or permanent absorption in HPSEBL.
4. The appointment is liable to be terminated in case the performance/ conduct of the contract appointee is not found good.
5. Contract appointee will be entitled for one day Casual Leave after putting one month service. This leave can be accumulated up to one year. No leave of any other kind as admissible to the contract appointee, He/ She shall not be entitled for Medical Reimbursement & LTC etc. only Maternity leave will be given as per rules.
6. Un- authorized absence from the duties without the approval of the controlling officer shall automatically lead to the termination of the contract. Contract appointee shall not be entitled for wages for the period of absence from duty.
7. Transfer of contract appointee will not be permitted from one Division to another Division, as it is a divisional cadre post except on administrative grounds subject to forfeited on seniority.
8. Selected candidate will have to submit a certificate to his/ her fitness from a Govt/ registered Medical Practitioner, Woman candidate, pregnant beyond 12 weeks will be considered temporarily unfit till the confinement is over. The woman candidates will be re- examined for the fitness by an authorized Medical Officer/ Practitioner.
9. Contract appointee will be entitled to TA/DA if required to go on tour on connection with his / her officials duties at the same rate as applicable to regular staff members.

Signature of Contract Appointee.  
(FIRST PARTY)

Signature of employer  
(SECOND PARTY)

Witnesses

1.....

2.....