

HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED

"MEMORANDUM"

On the recommendation of WTDs of HPSEB Ltd., the following candidates are hereby appointed as **Peon** purely on **Contract Basis** under Employment Assistance Scheme/policy dated 20/05/2017 against direct recruitment quota and ban of recruitment as per clause-5 (a) (b) (c) of the ibid scheme (wherever applicable), on the fixed amount equal to minimum of the Pay Band plus Grade pay of the post (**i.e Rs. 5100-10680 + 1550 Grade pay + 100% enhanced Grade pay only**) per month in the pay band of Rs. 5100/- Grade pay 1550/-. The appointees are directed to report for his duty in the respective offices of their posting as shown against their name (s) within the prescribed time subject to the acceptance and fulfillment of the specific terms and conditions:-

Sr. No.	Name of the applicant and relation with deceased/ (D.O.B)	Name & Designation of the deceased.	Permanent Address.	Name of office where posted.
1.	Surjit Singh, (D.O.B 07/01/82), (Son)	Late Sh. Partap Singh, ALM.	Village Banli Kanaita, Post Office Kohu, Tehsil Ram Shehar, Distt. Solan (H.P).	Electrical Division, HPSEB Ltd., Nalagarh
2	Monu, (D.O.B 03/08/87), (Son)	Late Sh. Prem Lal, T/Mate.	Village Nog, Post Office Binola, Tehsil Bilaspur Sadar, Distt. Bilaspur (H.P).	Operation Circle, HPSEB Ltd. Bilaspur.

TERMS AND CONDITIONS:-

1. The appointment initially shall be purely on Contractual Basis for a period of **one year** from the date of joining the post, which contract could be extended further depending upon requirement of the services of such appointee and recommendation by Head of office about his/her performance, requirement of work and conduct on the job. However, his/her services may be terminated even prior to the completion of contract period by issuing of one month notice or payment of one month wages in lieu of the notice, if his/her services are not required due to non-availability of work for which principle of first come last go shall be followed. His/Her services may also be terminated during the contract period if his/her conduct and performance is not found satisfactory for which notice with due opportunity of being heard shall be given.



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2. He/ She required producing his/her original qualification certificate to the concerned officer before joining the post in proof of his/ her qualification and age (where applicable).
3. He/ She required to produce original certificate from the competent authority to the effect that he/she belong to the Scheduled caste/Scheduled Tribe/ Backward Class/ Physically handicapped/ Ex-serviceman/ IRDP/ Non employment certificate to the officer concerned before joining the post, if he/she belongs to such category.
4. The appointment shall further be subject to terms & conditions of attached form of contract/ agreement bond (Annexure-I) annexed herein which is to be executed between the candidate and the HPSEB Ltd., (Appointing Authority) on stamp paper valuing Rs. 5/- only duly attested.
5. He/She will be liable to be transferred in the exigencies of HPSEB Ltd., interest, wherever the posts are available and where the HPSEB Ltd, has its units/organizations.
6. He/She should give a declaration that he/she has got only one living spouse or is an unmarried.
7. He/She will furnish declaration in writing that he/ she has not been dismissed from any institution/ organization under the Government of India.
8. He/She is required to produce all original certificates viz non-employment certificate in the name of deceased wife/qualification certificates/Himachali Bonafide certificates, SC/ST/OBC etc. in support of his/her qualification, age and belonging to any reserved class at the time of joining the post.
9. He/ She will have to take an oath and undertaking in writing that he/ She will not leak official information and shall be subject to official secrets.
10. He/She will have to produce a Medical Certificate of fitness duly signed by an authorized Chief Medical Officer/ Medical Officer of the Govt. indicating that he/she is not suffering from any communicable disease.
11. He/ She will have to produce a Character Certificate from Magistrate Ist Class or a Gazetted Officer known to his/her for the last three years before he/she joins the post.



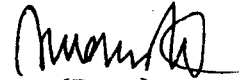
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12. His/ her seniority in the Grade will be fixed later-on in accordance with the relevant rules/instructions.

bear true allegiance to the Constitution of India as by law established and that I shall carry out my office duties with loyalty, honesty and with impartiality.

14. In case He/ She is willing to accept this offer on the terms and conditions indicated above, He/ She should report for execution of Agreement as well as for duty at the station of his/her posting immediately, but not later than 30 days from the date of issue of this offer failing which in default whereof the offer shall be automatically stand cancelled/withdrawn and the candidate will have no right to claim it and next candidate of waiting panel shall be appointed.

NOTE:- Registered Memo to
both the above named candidates.



Director (Pers.)
H.P State Electy. Board Ltd.,
Vidyut Bhawan, Shimla-4.

No. HPSEBL(Sectt.)/NGE-368-1/2019-20469-480 Dated:- 9/7/2019
Copy forwarded for information and immediate necessary action to:-

1. The Chief Engineer, (Op), (South/Central Zone), HPSEB Ltd., Shimla/Mandi.
2. The Superintending Engineer Operation Circle, HPSEB Ltd, Solan.
3. The Superintending Engineer Operation Circle, HPSEB Ltd., Bilaspur along with all the relevant documents of the above case (In original) be checked before accepting the joining and the record of the same be kept in safe custody. Attested copies of the certificate may also be obtained from the candidate and sent to this office immediately on joining for record. The specimen proforma of contract/Agreement enclosed herewith. **(Registered)**.
4. The Superintending Engineer (IT), Vidyut Bhawan, Shimla-4.
5. The Sr. Executive Engineer, Electrical Division, HPSEB Ltd. Nalagarh along with all the relevant documents of the above case (In original) be checked before accepting the joining and the record of the same be kept in safe custody. Attested copies of the certificate may also be obtained from the candidate and sent to this office immediately on joining for record. The specimen proforma of contract/Agreement enclosed herewith. **(Registered)**.
6. Dealing Assistant R-I/R-II of NGE Section.
7. Guard File.



Director (Pers.)
H.P State Electy. Board Ltd.,
Vidyut Bhawan, Shimla-4.