

**HIMACHAL PRADESH STATE ELECTRICITY BOARD LIMITED**  
(A State Govt. undertaking)



Registered office  
Number (CIN)  
GST No.  
Telephone Number  
Website address  
Email

Vidyut Bhawan, HPSEBL, Shimla-171004(H.P)  
U40109HP2009SGC031255  
HPSEBL 02 AACCH4894EHZB  
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**MEMORANDUM**

On the recommendation of the WTD/s of HPSEB Ltd., the following candidates are hereby appointed as Junior Office Assistant (IT) purely on contract basis under Employment Assistance Scheme against direct recruitment quota and in relaxation of ban on direct recruitment as per the Clause-5 (a) & (b) of the ibid scheme (whenever applicable) on the fixed amount equal to the minimum of the Pay Band plus Grade Pay of the post (i.e. Rs.5910+Rs. 1950 Grade Pay+50% enhanced Grade Pay only) per month in the Pay Band of Rs. 5910-20200+ Rs. 1950 Grade Pay. The appointees are directed to report for duty in the respective offices of their posting as shown against their name(s) within the prescribed time subject to the acceptance and fulfillment of the specific terms and conditions.

Sr. No.	Name S/Sh./Ms.	Father's /Husband's/ Name Late S/Sh.	D.O. B.	Address	Name of office where posted
1.	Vikas Sharma	Ram Ashra L/Man	1.6.88	Village-Gharakar, P.O.-Puid, & Tehsil & Distt. Kullu.	ESD, Kullu No.-I, (under ED, Kullu).
2.	Jag Mohan	Hari Dass, L/Man.	15.08.89	Village-Marla, P.O.-Darkali, Tehsil-Rampur, Distt.-Shimla.	ESD, Taklech (under ED, Rampur).
3.	Narinder Kumar	Raj Kumar, ALM	08.01.86	Village-Divkhari Pragna Sach, Tehsil & Distt. Chamba.	ESD Chamba No.-I (under ED, Chamba).

4.	Geeta Ram	Tilak Ram, T.Mate	02.01.87	Village-Kandha, P.O.-Blindhi, Tehsil-Karsog, Distt. Mandi.	ESD, Nihri (under ED, Karsog).
5.	Mohmd. Hamid	Noor Ali, JE.	01.04.84	Village, P.O. Tehsil-Rohru, Distt. Shimla.	ESD, Rohru (under ED, Rohru).
6.	Deepak Sharma.	Ram Swaroop, T.Mate.	27.02.85	Village-Shashal, P.O-Deothi, Tehsil & Distt. Solan.	ESD No.-III, Solan (under ED, Solan).
7.	Kanwar Singh.	Sukha Nand, Jr. Asstt.	16.03.85	Village-Khincha, P.O.-Taklech, Tehsil-Rampur, Distt. Shimla.	ESD, Taklech (under ED, Rampur).
8.	Ravi Chand.	Prittam Chand, Peon.	08.10.85	Village-Lohna, P.O. & Tehsil- Palampur, Distt. Kangra.	ESD, Palampur (under ED, Palampur)
9.	Chaman Lal	Devi Ram, ALM.	10.09.81	Village-Chamyal, Sujiyala, Tehsil- Arki, Distt. Solan.	ESD, Arki (under ED Arki.
10.	Om Parkash	Banshi Ram, ALM.	12.08.80	Village-Tangari, P.O.Surajpurbari, Tehsil-Sarkaghat, Distt.-Mandi.	ESD, Sarkaghat (under ED, Sarkaghat.)
11.	Karan Kumar	Madan Lal, C/dar.	19.06.89	Village-Janglu, P.O.-Jalari, Tehsil-Nadaun, Distt.Hamirpur.	ESD, Nadaun (under ED, Nadaun).
12.	Sunil Kumar	Massi Charn, Peon	10.01.81	Village-Hatkot, p.O.-Kunihar, Tehsil-Arki, Distt.-Solan.	ESD, Kunihar (under ED, Arki
13.	Raj Kamal	Punoo Ram, ALM.	14.03.88	Village-Sadoh, P.O.-Mansai, Tehsil-Nadaun, Distt. Hamirpur.	ESD, Hamirpur (under E.D Hamirpur)

14.	Shakti Chand	Bh. agrath, L/Man.	21.07.86	Village & P.O.- Lehri-Sarel, Tehsil.Ghumarwin Distt. Bilaspur.	ESD, No.II Bilaspur (under E.D, Bilaspur)
15.	Gulshan Kumar	Suresh Kumar, ALM	17.10.89	Village & P.O.- Thathwani, Tehsil- Bhoranj, Distt. Hamirpur.	ESD, Bhoranj (under E.D, Barsar)
16.	Santosh Kumar	Duni Chand, Helper (E).	04.04.87	Village-Laboal, P.O.-Trehal, Tehsil-Baijnath, Distt. Kangra.	ESD, Baijnath (under E.D, Baijnath)
17.	Purshotama Devi.	Surinder Singh, G.Reader.	10.11.82	Village-Gokswari, P.O.-Sindasli, Tehsil-Chirgaon, Distt. Shimla.	ESD Chiargaon (E.D Rohru)
18.	Anoop Kumar	Bhuvnesh Kumar, JE, P/H.	04.09.86	Village-Khajurna, P.O.-Jalari, Tehsil & Distt. Kangra.	ESD No.II Kangra (under ED, Kangra)
19.	Lakshman Singh.	Khem Singh, T.Mate.	08.12.89	Village & P.O. Kotmoras, Tehsil Sadar, Distt. Mandi.	ESD III Mandi (under E.D, Mandi)
20.	Pawan Kumar.	Nanak Chand, T.Mate.	16.03.73	V & PO-Katindhi, Tehsil-Sadar, Distt. Mandi.	ESD Kataula (under E.D Mandi)
21.	Ashok Kumar	Lalman, F/Man	22.12.79	Village & PO- Seoh, Tehsil- Sarkaghat, Distt. Mandi.	ESD Baldwara (under E.D Sakaghat)
22.	Vijay Kumar	Bhim singh, T.Mate.	19.02.90	Village & P.O Alathu, Tehsil- Sadar, Distt. Mandi.	ESD Rewalsar (under E.D Mandi)
23.	Gurdass.	Sher singh, T.Mate.	15.09.88	Village-Lochhari, P.O.-Thachi, Tehsil Balichowki Distt.-Mandi.	ESD Banjar (under E.D Tahlout)

24.	Liaq Ram	Shiv Dayal, T.Mate.	12.01.79	Village Kog P.O. Durgapur Tehsil Shimla Rural Distt. Shimla	ESD, Mashobra (under E.D. No.1 Shimla)
25.	Surender Kumar	Nageshwer Dutt T/Mate	8.6.78	Village & P.O. Karsog Tehsil Karsog Distt. Mandi	ESD Karsog (under E.D Karsog)
26.	Tilak Raj	Pirae Lal, Peon	3.5.88	Village Seri P.O. Kutharna Tehsil Dharamshala Distt. Kangra	ESD Yol at Sidhbari (under E.D Dharamshala)
27.	Ramesh Chand	Madan Singh, T/Mate	1.1.82	Village Shinti P.O. Ghanvi Tehsil Rampur Distt. Shimla	ESD Sarahan (under E.D Rampur)
28.	Parkash Chand	Lekh Ram T/Mate	6.1.83	Village Chambi P.O. Soldha Tehsil sadar Distt. Bilaspur.	ESD Darlaghat (under E.D Arki)
29.	Subhash Sharma	Dhan Dev L/Man	8.8.90	Village Kangru P.O. Baggi Tehsil Sader Distt. Mandi.	ESD Baggi (under E.D Gohar)
30.	Suresh Kumar	Ramseh Kumar C/dar	22.4.84	Village Bandal P.O. Garsa Tehsil & Distt. Kullu.	ESD Bhunter (under E.D Kullu)
31.	Pardeep Kumar	Chamel Singh T/Mate	9.4.89	Village Behrewala P.O. Sainwala Nubarikpur Tehsil Paonta Distt. Sirmaur	ESD Sataun (under E.D Paonta)
32.	Brij Mohan	Puran Gir T/Mate	20.1.85	Village & P.O. Baragaon Tehsil Kumarsain Distt. Shimla.	ESD Baragaon (under E.D Kumarsain)
33.	Anuj Singha	Jagdish Singha Sr. Asstt.	20.1.85	Village Dharoli P.O. batari Tehsil Kumarsain Distt. Shimla.	ESD Thandhar (under E.D Kumarsain)

34.	Rishi Dutt	Kanshi Ram Sub/Stn. Attendent	15.2.90	Village Jajrout P.O. Balt Tehsil Sadar Distt. Mandi.	ESD, Saigloo (under E.D. Mandi).
35.	Munish Kumar	Naresh Chand T/Mate	31.7.90	Village Matyal Kalan P.O. Matyal Tehsil Baijnath Distt. Kangra	ESD, Kudail (under E.D. Baijnath).
36.	Jagdish Kumar	Khem Singh T/Mate	6.8.91	Village Shingal P.O. Chhatri Tehsil Thunag Distt. Mandi.	ESD Chhatri (under E.D. Karsog)
37.	Ravinder Kumar	Rattan Lal AJE	30.7.90	Village Manjherwan P.O. Bari Manjherwan Distt. Ghumarwin Distt. Bilaspur	ESD No.II Ghumarwin (under E.D. Ghumarwin)
38.	Suresh Kumar	Ajveer Singh T/Mate	7.9.89	Village Manham P.O. Banogi Tehsil Sainj (ST) Distt. Kullu.	ESD Larji (under E.D. Thalout)
39.	Kaljand Lundup	Lobjang Dorje ALM	3.6.91	Village Chhicham P.O. Kibber Tehsil Spiti Distt. Lahaul & Spiti.	ESD Kaza (under E.D. Kaza)
40.	Suresh Kumar	Krishan Gopal	11.5.78	Village Baral P.O. Karsog Tehsil Karsog Distt. Mandi.	ESD Nihri (under E.D. Karsog)
41.	Sanjay Kumar	Binda Devi Peon	8.11.89	Village Badripur P.O. & Tehsil Paonta Sahib Distt., Sirmaur.	ESD Paonta (under E.D. Paonta)
42.	Ashutosh	Keshav Ram, Beldar	03.02.91	Village-Kunni, P.O.- Shadhar, Tehsil- Rampur, Distt. Shimla.	ESD Baragaon (under E.D. Kumarsain)

43.	Vikas Sharma	Hari Chand, T.Mate	15.09.92	Village-Madhera, P.O. & Tehsil- Rajghar, Distt. Sirmaur.	ESD Charna (under E.D Rajagarh)
44.	Pankaj Kumar	Hem Raj, T.Mate.	23.04.92	Village Gadhyani, P.O.Rakhoh, Tehsil-Sarkaghat, Distt. Mandi.	ESD Bhamla (under E.D Sarkaghat)
45.	Yash Pal	Mohan Lal T/Mate	26.11.90	Village Matrewal P.O. Nogli Tehsil Rampur Distt. Shimla.	ESD Baragaon (under E.D Kumarsain)
46.	Nisha Devi	Virender Singh, Clerk.	03.04.83	Village-Thali Galahan, P.O Jamta, Tehsil- Nahan, distt.- Sirmaur.	ESD No.II Nahan (under E.D Nahan)
47.	Naratri Devi	Roshan Lal, T.Mate.	19.11.75	Village-Ranu, P.O.-Kareri, Tehsil-Rampur, Distt.-Shimla.	ESD Thanadhar (under E.D Kumarsain)
48.	Geeta Devi.	Rakesh Kumar, Helper Carrier.	29.05.79	Village-Salabkot, P.O. & Tehsil- Sundernagar, Distt.-Mandi.	ESD Sundernagar (under E.D Sundernagar)
49.	Anuradha	Virender Chauhan, L/Man (Cont.)	30.05.84	Village-Kanleta, P.O.-Kiari, Tehsil- Kotkhai, Distt.- Shimla.	ESD Kotkhai (under E.D Jubbal)
50.	Indu Devi	Parveen Kumar, Clerk(D/W).	04.08.85	Village-Badwar, P.O.-Bhawarna, Tehsil-Palampur Distt.-Kangra.	ESD Bhawarna (under E.D Palampur)
51.	Rajiv Kumar	Prem Dassi, Peon	28.10.93	Village & P.O Shansha Tehsil Lahul & Spiti	ESD Keylong (under E.D Kaylong)
52.	Krishan Chand	Jharu Ram, ALM.	24.12.86	Village Gangoh P.O Gangoh Tehsil Baijnath Distt. Kangra	ESD Chadhiyar (under E.D Baijnath)

53.	Jiwan Lal	Tej Singh, Helper.	29.10.87	Village Samrahan P.O Samrahan Sub-Tehsil Kotli Distt. Mandi.	ESD Saigloo ( under E.D Mandi)
54.	Surender Kumar	Babu Ram, L/Man.	10.07.88	Village Solag Jurasi P.O Dobha Tehsil Sadar Distt. Bilaspur	ESD Kot (under E.D Bilaspur)
55.	Rakesh Kumar	Surjeet Singh, ALM	30.07.88	Village Birta P.O Ghurkari, Tehsil Kangra Distt. Kangra.	ESD No.II Kangra (under E.D Kangra)

**TERMS AND CONDITIONS:**

1. The appointment initially shall be purely on contractual basis for a period of **One Year** from the date of joining the post, which contract could be extended further depending upon requirement of the services of such appointee and recommendation by Head of office about his/her performance, requirement of work and conduct on the job. However, his/her services may be terminated even prior to the completion of contract period by issuing of one month notice or payment of one month wages in lieu of the notice, if his/her services are not required due to non-availability of work for which principle of first come last go shall be followed. His/Her services may also be terminated during the contract period if his/her conduct and performance is not found satisfactory for which notice with due opportunity of being heard shall be given.
2. He/She will acquire their one year diploma, in Computer Science/Computer Application/Information Technology from a recognized University/Institution within two (2) years of appointment, otherwise his/her services shall not be regularized.
3. His/Her age at the time of his joining the post should neither be less than 18 years and not more than 45 years. Relaxation in upper age limit shall however be allowed by 5 years in case of Scheduled Casts/Scheduled Tribe.
4. His/Her appointment will be subject to the production of Medical Certificate of fitness from the Medical Officer of the Government Hospital.
5. The appointment shall further be subject to terms & conditions of attached form of Contract/agreement bond (**Annexure-I**) annexed herein which is to be executed between the candidate and the HPSEB Ltd. (Appointing Authority) on stamp paper valuing Rs.5/- only duly attested.

6. He/She should give a declaration that he/she has got only one living wife/husband or is a bachelor.
7. He/She should produce a certificate of approved character from Magistrate 1<sup>st</sup> Class or a Gazetted Officer known to his/her for the last three years before he/she joins the post.
8. He/She will furnish a declaration in writing that he/she has not been prescribed from the Govt. Service and has not been dismissed from any Institute under the Govt.
9. He/She will have to take an oath and undertaking in writing that he/she will not leak-out any official information.
10. He/She is required to produce all original certificates viz. non-employment certificate(in the name of deceased wife)/qualification certificates/ Himachali Bonafide certificate, SC/ST/OBC etc. in support of his/her qualification, age and belonging to any reserved class at the time of joining the post.
11. He/She will have to serve anywhere where the HPSEB Limited has its office(s).
12. He/She will be required to take an oath/affirm on the following form.


I \_\_\_\_\_ do swear/solemnly affirm that I will be faithful and bear true allegiance to the Constitution of India as by law established and that I shall carry out my office duties with loyalty, honesty and with impartiality.

13. All the Controlling Officers may ensure before joining the candidates, the following certificates may also be obtained from the individuals:
  - I. Afresh income certificates of the family of the deceased from all sources indicating therein separately the income from pension/ family pension etc.,
  - II. Non employment certificate.
  - III. Certificate clearly indicating therein the marital status and age of each dependent.
  - IV. Legal heir certificates indicating therein their age and marital status.
  - V. Copy of Panchayat Pariwar Register.



14. In case he/she is willing to accept this offer of appointment on contract basis on the terms and conditions indicated above. He/she should report for execution of Agreement as well as for duty at the station of his/her posting immediately, but not later than 30 (thirty) days from the date of issue of this offer failing which in default whereof the offer shall be automatically stand cancelled/withdrawn and the candidate will have no right to claim it and next candidate of waiting panel shall be appointed.

**Note:- Registered Memo.**  
to all the above named candidates.


  
(Kumad Singh)  
Executive Director (Pers.),  
H.P.SEB Ltd., Vidyut Bhawan,  
Shimla-171004.

NO: HPSEBL (SECTT)/NGE/6-2/2017-54381-501

Dated: 28-09-2017

Copy forwarded for information and necessary action to:-

1. The Chief Engineer (OP) South/Central Zone/North, HPSEB Ltd., Shimla/Mandi/Dharamshala.
2. The Chief Accounts Officer, HPSEB Ltd, F&A Wing, Shimla-4.
3. All the Superintending Engineers of Operation Circles of HPSEB Ltd.
4. All the Sr. Executive Engineers, Elect. Divisions in HPSEB Ltd. The date of joining of the candidate may be intimated to this office for record. All the certificates may be properly checked before the candidate is allowed to join the post. Attested copies of the certificates may also be obtained from the candidate and sent to this office immediately on joining for record. The specimen proforma of contract/Agreement enclosed herewith.
5. Supdt.-I of NGE Section.
6. Office Order/Guard file.

  
(Kumad Singh)  
Executive Director (Pers.),  
H.P.SEB Ltd., Vidyut Bhawan,  
Shimla-171004.