To:

1. The Managing Director,
   Beas Valley Power Corpn. Ltd.,
   Joginder Nagar.

2. All the Chief Engineer’s
   in H.P. State Electricity Board Ltd.

3. The Land Acquisition Officer,
   H.P. State Electricity Board Ltd.
   Mandi.

4. The Chief Accounts Officer,
   H.P. State Electricity Board Ltd.
   Vidyut Bhawan Shimla-171004.

5. The Under Secretary (General),
   H.P. State Electricity Board Ltd.,
   Vidyut Bhawan Shimla-171004.

Subject: Proposal regarding continuance of all temporary posts for the year 2016-2017 i.e. 1-4-2016 to 31-3-2017.

In context to above, you are requested to kindly send the requisite proposal for the continuance of all temporary posts for the year 2015-2016 duly completed in all respects indicating interalia the following information:

i. Details of Posts Permanent/Temporary category-wise, class-wise, unit-wise sanctioned during the year 2015-16.

ii. Detailed justification for continuance of temporary posts for the year 2016-2017 vis-a-vis the number of Consumers/HT/LT lines and Sub-Stations in each units.

iii. Actual work-load/expenditure for the years i.e. unit-wise/Division-wise for the year 2013-14, 2014-15 & 2015-16 and anticipated work-load for the year 2016-17.

iv. Number of (Category-wise details) posts lying vacant for more than 6 months and are required to be continued during the year 2016-17 with full justification.
v. Detail of category-wise and unit-wise permanent and temporary posts which are lying vacant more than 1 year and not required in near future.

vi. Number of temporary posts filled in by regular/daily waged incumbents. It should be ensured that the number of temporary posts filled in by regular/daily waged incumbent must tally with the total number of temporary/permanent posts as per item No. 1 above.

vii. A certificate duly signed by you to effect that all units have sufficient work load and their continuance.

viii. The proposal received from the field units should be examined in detail in your office in the first instance and afterward a consolidated proposal be prepared and sent to this office for further necessary action.

Of late, a considerable change in the position of Posts in Circle/Division/Sub-Divisions under the Chief Engineers has been taken place due to re-organization and consequent change in the administrative control. In order to ensure continuance of posts in respect of affected units, the position of permanent and temporary posts that have been diverted/abolished may be furnished separately.

Beside above, the position of posts/units becoming surplus on the completion of works/schemes and on account of less work-load in terms of budget allotment may also please be supplied unit wise, with explicit recommendations for justification/utilization of such posts in a consolidated manner so that matter could be processed further.

This may please be assigned priority and submission of the information be ensured within one month from the date of issue of this communication.

Executive Director (Personnel),
H.P. State Electricity Board Ltd.
Vidyut Bhawan, Shimla-171004

Copy forwarded for the information and further necessary action to:
1. All the Superintending Engineers in HPSEBL.
2. All the Sr. Executive Engineers/Resident Engineers in HPSEBL
They are however, requested to send the proposal to their respective Chief Engineer immediately.

Executive Director (Personnel),
H.P. State Electricity Board Ltd.
Vidyut Bhawan, Shimla-171004